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September 10, 2007

Ms. Mary Brown
Nurse Recruiter
Lucille Packard Children's Hospital
300 Pasteur Drive
Stanford, CA 94305

Dear Ms. Brown:

I am applying for the job as Peds Staff Nurse in the Hem/Onc/BMT unit at Lucille Packard Children's Hospital. I learned of this job from searching your website. In May, I will be graduating from Samuel Merritt College with a Bachelor of Science in Nursing. From my resume, you will see that my interest in working with pediatric patients actually predates my decision to go to nursing school.

I first became aware of the work Lucille Packard Children's Hospital does on behalf of children when my niece was hospitalized there for her asthma. Since then I have taken the opportunity to familiarize myself your hospital because your obvious commitment to family-centered care and professional collaboration so mirrors my own beliefs and interests. Most recently, I have been serving my Fourth Semester Preceptorship in the Pediatric Surgical Unit at Children's Hospital Oakland. With guidance from my preceptor, I have effectively performed nursing duties such as: IV therapy, blood transfusions, and catheter insertion with no trauma for my patients or their families. During the past three summers, I interned at Children's Hospital Oakland and served as a Nursing Assistant at Kaiser Hospital where I gained critical pediatric nursing skills while learning to be part of a whole team of care-givers working to create the best possible patient outcomes. As I prepare to graduate I truly look forward to the opportunity to apply all the skills I have gained thus far to my work with Lucille Packard Children's Hospital.

In addition to my nursing skills, I will bring leadership and strong organization skills to Lucille Packard Hospital. My time as the Vice President of the Student Nurse Association taught me to manage multiple tasks simultaneously while maintaining enthusiasm for the project at hand. My preceptors and advisors have commented on my ability to comfortably balance my course work and clinical experiences with my student leadership position.

I welcome the opportunity to discuss this position in person at your convenience. I will contact you in the next two weeks to follow up. If there is any additional information you would like me to provide, please feel free to contact me at through the information provided above. I am eager to apply my energy, enthusiasm and experience to Lucille Packard, and look forward to hearing from you very soon.

Thank you for your time and consideration.

Sincerely,

Candace Graduate