

# TRACY MERRITT

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OBJECTIVE: Use superb critical thinking, organizational and interpersonal skills to be an excellent nurse

## EDUCATION

**Baccalaureate Degree in the Science of Nursing**, anticipated May, 2008  
Samuel Merritt University, Oakland, CA

Clinical sites included:

Community Health, January to April 2008, Alameda County; 140 hrs

Maternity, November to December 2007, John Muir; 140 hrs

Critical Care, October to November 2007, Alta Bates Summit Medical Center; 140 hrs

Pediatrics, September to October 2007, Children's Hospital Oakland; 140 hrs

Adult Medical Care II, March to April 2007, Alta Bates Summit Medical Center; 140 hrs

Adult Medical Care I, January to February 2007, Alameda Hospital; 140 hrs

Mental Health, September to December 2006, Villa Fairmont, 240 hrs

Associate's Degree in Science, May 2006

Holy Names University, Oakland, CA

## LICENSURE/ CERTIFICATIONS

- Eligible to take NCLEX-RN month, year
- BLS/CPR/AED for the Health Care Provider #0000000; month, year  
American Heart Association, City, State

## EXPERIENCE

### **Preceptorship Special Care Unit, January to April 2008**

#### **Alta Bates Summit Medical Center, Oakland CA**

- Treat step down intensive care patients with cardiovascular, pulmonary, and GI disorders
- Direct patient care to adults with acute and chronic illness, under supervision of RN
- Participate on interdisciplinary team-providing quality and safe patient care
- Develop therapeutic relationship between patient and family; 200 clinical hrs, 40 leadership hrs

### **Student Assistant, September 2006 to May 2008**

#### **Samuel Merritt University -SMU, Oakland, CA**

- Data entry, bulk mailings, copying, filing, answering phones for Enrollment Services, Admissions and the Campus Service Center
- Ambassador to prospective students providing campus tours and knowledge of SMU programs
- Developed and taught nursing skills and nutrition curriculum for an on-campus middle school student's summer program

### **Food Server, June 2004 to November 2006**

#### **Chevy's Fresh Mex Restaurant, Alameda, CA**

- Assisted guests in a friendly, efficient manner; completed transactions via cash or credit card
- Tracked and restocked inventory, cleaned: counters, tables, prep areas
- Executed opening/ closing procedures; remained confident and calm in fast-paced environment

References available upon request