

## Cisco IP Phone 7910 for Survivable Remote Site Telephony



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### Basic Call Features

To place a call:

- Lift the handset and dial the number.
- Press the **LINE** button and dial the number.
- Press the **SPEAKER** button and dial the number. The **MUTE** button automatically lights, indicating that the calling party cannot hear you.

**Note:** The Cisco IP Phone 7910 does not support 2-way speakerphone operation. The **SPEAKER** button provides a hands-free listen-only mode that allows you to listen to a phone conversation or messages, but does not allow you to talk. To be able to talk, you must use the handset. If you are using the handset, the **MUTE** button can be toggled on and off to mute and activate the handset microphone.

- Press a **speed** button.

To answer a call:

- Lift the handset.

To end a call:

- Hang up the handset.
- Press the **SPEAKER** button (if using the speaker).

- Press the **LINE** button.

To place a call on hold:

- While on a call, press the **HOLD** button.
- To return to the call, press **HOLD** again.

To redial the most recently dialed number:

- Lift the handset and press the **redial** button, or simply press the **redial** button to activate the speaker.

To mute a call:

- Press the **MUTE** button. The **MUTE** button automatically lights, indicating that the calling party cannot hear you.
- To turn off mute, press **MUTE** again (or lift the handset).

### Call Transfer

- 1 During a call, press the **TRANSFER** button. This places the call on hold.

**Note:** Press the **HOLD** button to return to the original call.

- 2 Place a call to another person by dialing the number.
- 3 The call is transferred.
- 4 Hang up.

## Volume Controls

To adjust the volume for the current call:

- Press the up or down volume key to adjust the volume for the speaker or handset.

To adjust the handset volume for all calls:

- 1 Press the **SETTINGS** button.
- 2 Press **1** on the dialing pad.
- 3 Press the up or down **VOLUME** button to adjust the volume to the desired level.
- 4 Press **#** on the dial pad and then press **SETTINGS**.

To adjust the speaker volume for all calls:

- 1 Press the **SETTINGS** button.
- 2 Press **2** on the dialing pad.
- 3 Press the up or down **VOLUME** button to adjust the volume to the desired level.
- 4 Press **#** on the dial pad and then press **SETTINGS**.

To adjust the ringer volume for all calls:

- 1 Press the **SETTINGS** button.
- 2 Press **3** on the dialing pad.

- 3 Press the up or down volume key to adjust the volume to the desired level.
- 4 Press **#** on the dial pad and then press **SETTINGS**.

## Ring Sound

To change the ring sound:

- 1 Press the **SETTINGS** button.
- 2 Press **4** on the dialing pad.
- 3 Press the up or down volume key to scroll through the list of available ring types.
- 4 Press **#** on the dial pad and then press **SETTINGS**.

## LCD Contrast

To adjust the contrast of the LCD:

- 1 Press the **SETTINGS** button.
- 2 Press **5** on the dialing pad.
- 3 Press the up or down **VOLUME** button to set the desired intensity of the display.
- 4 Press **#** on the dial pad and then press **SETTINGS**.

## Messages

To access messages:

- Press the **messages** button to place a speed-dial call to your message system (if a message system is configured).

## Conference Call

**Note:** This feature is not supported for Survivable Remote Site Telephony.

## Call Forwarding from the Phone

**Note:** This feature is not supported for Survivable Remote Site Telephony.