

Technology Project Proposal

Project Name: _____
(Software/Hardware to be purchased/developed)

Name of Requestor/Department: _____

Challenge: Please describe the challenge the university faces in offering innovation in the classroom, efficient operations, or competitive programs.

Vision: Identify what you envision as a best-case-scenario resulting from efforts taken to meet the challenge.

Solution: Describe how a technology solution may help achieve your vision.

Research: What have other institutions or departments done to meet similar challenges? What types of products or services might support the fulfillment of your vision?

Scope: Who will benefit from the success of this project? Who are the key people who will be involved in assuring a successful project? When does the project need to be completed?