



Health Education Center Room Rental Rate Schedule Non Profit Organizations

ROOM NUMBER	AREA	STANDARD ROOM SET-UP	SEATING CAPACITY	HOURLY RATE (1 to 2 HOURS)	HALF-DAY RATE (2+ to 4 HOURS)	FULL-DAY RATE (4+ to 8 HOURS)
N/A	Atrium	Lounge w/sofa, tables, chairs, and standing room	150*		\$235.00	\$285.00
N/A	Fontaine Auditorium	Theater style	250		\$295.00	\$410.00
102	Bechtel Room	Theater Style (chairs only) Rectangular 8 foot tables and chairs Round tables w/chairs Exam Style w/2 chairs per 8 foot table	210 120 180 84	Not available for hourly rental	\$425.00	\$525.00
103	SMART Classroom	Classroom style with tables and chairs	54	\$40.00	\$125.00	\$210.00
104	Conference Room	Large conference table with chairs	15	\$24.00	\$70.00	\$120.00
105	SMART Classroom	Classroom style with tables and chairs	48	\$40.00	\$120.00	\$210.00
201	Small Conference Room	Conference table with chairs	10	\$24.00	\$80.00	\$135.00
220	Large Conference Room	Conference table with chairs	14	\$28.00	\$85.00	\$140.00
311	SMART Classroom	Classroom style with tables and chairs	72	\$48.00	\$140.00	\$235.00
312	SMART Classroom	Classroom style with tables and chairs	72	\$48.00	\$140.00	\$235.00

*Standing reception.

Please note the following:

1. Events extending beyond eight (8) hours will be charged an additional half-day rate.
2. Non-standard room set-up requires an additional fee equal to a two-hour room rental rate (1-hour to set up before and 1-hour to restore afterward).

Revised April 2015