

Level II Fieldwork Sample Weekly Student Schedule

This student schedule is an example and should be adjusted for each individual student's learning pace and needs.

- Week 1: Orientation to facility
Orientation to individual disciplines of team
Scheduling – instruction on scheduling at site
Documentation – learn electronic method if relevant to facility
Familiarize with all OT equipment
Observe staff with patients
Establish weekly meeting time with supervisor
Set expectations between student and fieldwork educator
- Week 2: Begin orientation to evaluations commonly used in facility (may have begun previous week)
Orient to patient safety issues - transfers, restraints, etc. (may have begun previous week)
Begin patient treatment with one patient (or more at discrepancy of supervising therapist)
- Week 3: Instruction in evaluation, perform portions of evaluations with supervisor, under supervision
Present/report information about a client at team meeting with supervisor
Discuss plan for final project with supervisor
Assume 1/4 caseload typical of facility
- Week 4: Select content and initiate patient evaluation, with supervision (or without if ok with supervisor)
Continue with orientation to common evaluation materials – practice time is good
Observe special evaluation (i.e., kitchen or home eval)
- Week 5: Assume 1/2 caseload typical of facility if ready
- Week 6: Should assume ½ caseload typical of facility by this week
Discuss case study with supervisor
Supervisor provides written midterm evaluation
- Week 7: Project due
Present project in department in-service
Continue with ½ caseload typical of facility
- Week 8: Assume ¾ caseload typical of facility
Plan case study presentation
- Week 9: Continue 3/4 caseload
- Week 10: Visit another facility for 1/2 day, arranging coverage for patients during facility visit
Assume full caseload typical of facility
- Week 11: Continue with full caseload
Present case study in department in-service
- Week 12: Complete treatment and prepare for other therapist to assume caseload before finish
Final evaluation with supervisor using AOTA fieldwork form

Typical caseload equivalent in typical facility:

1/4 = 1-2 hours of patient contact per day 1/2 = 3 hours of patient contact per day
3/4 = 4-5 hours of patient contact per day full = 6-7.5 hours of patient contact per day