Panopto Recorder Settings Scenario 1: Record Audio

	Create New Re	cording	() Manage Recordings	Settings	SMUCANVASPROD\erios Sign out		
5 Stop	Record 4	Session S Folder Name	My Folder Neuroscience > Neurohistology S	Slide Overview	Uebcast 1a Join Session V		
2	Primary Sources Video None Audio Microphone (2- Quality Ultra Capture Computer A Secondary Sources Capture PowerPoint Capture Main Screer Add Another Vi	HP 720p HD uudio		ou can record more devices by cho them from the list to the left	osing		
Session Settings: 1 Primary Sources: 2		1 (a 2 V A	(a) Folder <u>My Folder or other Panopto folder</u> (b) Session Name Video – None Audio - Microphone (Select the Mic you want to use)				
Secor Re	ndary Source: ecord Button: Stop Button:	3 U 4 C 5 C	uality - Ultra ncheck all lick Record lick Stop				

Before starting...

1. Select Panopto Recorder Settings

2. To record presentation

- a. Click Record
- b. Wait for 5 seconds before you start talking
- c. Proceed with presentation

- 3. To end recording
 - a. Wait for 5 seconds before pressing the stop button
 - b. Click Stop

Panopto Recorder Settings Scenario 2: Record Video/Audio

	Create New Re	cording		Manage Recordings	Settin	ıgs	SMUCANVASPROD\erios Sign out
	4	Session	Settings	la st			
5 Stop	Record	Name	Neuros	science > Neurohistology	Slide Overview	1b	Join Session 🗸
2	Primary Sources	ponitor Webca HP 720p HD t n ideo Source	m ~ Mor ~	Y	ou can record r them fron	more devices by an the list to the le	choosing eft
Sess Prim	sion Settings: hary Sources:	1 F 2 V	older N /ideo – Audio -	Name (My Folder) Select computer Microphone (Sel) / Session Webcam ect the Mic	Name c you want to	o use)
	-	(Quality	- Ultra or Ultra N	lotion (mo	ving head or	body)
Secon	dary Source:	<mark>3</mark> ι	Jnchec	k all			
Re	cord Button:	4 (Click Re	cord			
	Stop Button:	5 (Click Sto	qq			

Before starting...

1. Select Panopto Recorder Settings

- 2. To record presentation
 - a. Click Record
 - **b.** Wait and smile for 5 seconds
 - c. Proceed with presentation

- 3. To end recording
 - a. Wait and smile for 5 seconds
 - b. Click Stop

Panopto Recorder Settings Scenario 3: Record Audio / PowerPoint

	Create I	w Recording () Manage Recording	gs 🔅 Settings	SMUCANVASPROD\erios Sign out
5		Session Settings		bocast
	Record	Folder My Folder	istology Slide Overview	1b Join Session V
Pr	imary Sources		Main Screen	
		4a Begin recording?		
Vi	deo None			
2 AL	udio Micropl	ie (2- HP 720p HD Mor 🗸	recording after PowerPoint opens?	
Qu	uality Ultra			
	Capture Co	uter Audio		
	Capture Pov	Point	PowerPoint is not runn	ing
	Capture Ma	Screen	4b Open a Presentation	
7				
Stop				
		Resolution 1920 x	1080 🗸 fps — 19 kbps	1500 Apply
Socian Sattin	ac. 1	Eoldor Namo (My Eoldor) /	Sossion Namo	
Session Settin	gs. <u> </u>		Session Name	
Primary Sourc	es: 2	Video - None		
		Audio - Microphone (Select	t the Mic you want to	use)
		Quality - Ultra (Ultra Motio	on for moving heads)	
Secondary Sour	ce: 3	Check Record PowerPoint ,	/ Check Capture Mai i	n Screen (to record display feed
Secondary Displa	ay: 4	Select PowerPoint tab -> O	pen a Presentation -	> Yes to automatically start
		recording and play PowerPo	oint in full screen mo	de.
Record Butto	on: 5	Click Record if 4c is NO		
ESC K	ey: 6	Click ESC key on keyboard t	o unhide recorder.	
Stop Butto	on: 7	Click Stop .		

1. Before starting... 3. To record presentation, a. Click **Record** a. Plan recording. **b. Download** PowerPoint file to the computer b. Wait and smile for 5 seconds c. Narrate and advance slides desktop c. Open PowerPoint To end your recording 4. a. Wait and smile for 5 seconds b. Click ESC 2. **Select Panopto Recorder Settings** c. Click Stop

Panopto Recorder Settings Scenario 4: Record Video/Audio/ PowerPoint



Session Settings: Primary Sources: Folder Name (My Folder) / Session Name

2

Video – Select computer Webcam

Audio - Microphone (Select the Mic you want to use)

Secondary Source: Secondary Display:

3		
	3	
4	4	

5

6

1

Quality - Ultra or Ultra Motion (moving head or body) Select PowerPoint tab -> Open a Presentation -> Yes to automatically start recording and play PowerPoint in full screen mode.

Record Button: ESC Key: **Stop Button:**

Click Record if 4c is NO

Click ESC key on keyboard to unhide recorder.

Click Stop.

1. Before starting...

- a. Download PowerPoint file to the computer desktop
- b. Open PowerPoint presentation on computer desktop
- 2. Select Panopto Recorder **Settings**

To record presentation 3.

- a. Click Record
- b. Set the PowerPoint in Presentation Mode
- c. Wait and smile for 5 seconds
- d. Narrate and advance slides

4. To end recording

- a. Wait and smile for 5 seconds
- b. Click **ESC** on keyboard.
- c. Click Stop