**2020 Letter of Intent**

**Background:** This letter of intent (LOI) is required of **ALL** prospective FSGP applicants in an effort to plan appropriately for the grant review process. **FSGP applications will not be considered from applicants who have not submitted an LOI**. The LOI will also allow the Faculty Organization Research Committee (FORC) to guide faculty members to alternative and potentially more appropriate sources of funding available from SMU, depending on the scope of the proposed project.

**Due Date:** **Monday, March 16, 2020 – 9:00 AM.**

**Submittal Instructions:** Email this completed document (.doc, .docx, or .pdf) to: [facultyresearch@samuelmerritt.edu](mailto:facultyresearch@samuelmerritt.edu) and to the PI’s supervisor (the same person who will sign the Supervisor’s Approval Form in the completed grant application package.)

The FORC Chair will send a confirmation to the PI upon receipt of the completed LOI.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Title of Proposal:** | | | | | | | | | | | | | | | |
| Click here to enter text. | | | | | | | | | | | | | | | |
| **Proposed Dates of Research Study:** | | | | | | | | | | | | | | | |
| Start month/year:\* | | | | | Click here to enter text. | | End month/year:\*\* | | | | Click here to enter text. | | | | |
| **Name of the PI(s) and Other Faculty on the Project Team:** | | | | | | | | | | | | | | | |
| Principal Investigator(s):  Click here to enter text.  Project Team Member(s):  Click here to enter text. | | | | | | | | | | | | | | | |
| **Topic: A Brief Description of the Scholarship Project, Including Proposed Aims, and Study Objectives:** (250 word limit) | | | | | | | | | | | | | | | |
| Click here to enter text. | | | | | | | | | | | | | | | |
| **Description of Research:** | | | | | | | | | | | | | | | |
| Click here to enter text. | | | | | | | | | | | | | | | |
| **Anticipated Total Budget That Will Be Requested from FSGP (max. $50,000):** | | | | | | | | | | | | | | | |
| $Click here to enter text. | | | | | | | | | | | | | | | |
| **Type of Funding That Will Be Requested from FSGP:** | | | | | | | | | | | | | | | |
|  | | Category 1 | | | | | |  | Category 2 | | | | | | |
| **Funding Request will Include Faculty Salary Supplement\*\*\*:** | | | | | | | | | | | |  | **Yes** |  | **No** |
| **Funding Request will Include Release Time and Adjunct/Other Salary**: | | | | | | | | | | | | | | | |
|  | **No** | |  | **Yes:** | | **Approximate # of hours:** | | | | Click here to enter text. | | | | | |

\* FSGP decisions are expected in **May 2020**. Funding will not be released until SMU IRB has given approval for the study to start. Applicants are advised to consider start dates that take into account these processes.

\*\* Maximum length of FSGP projects: 3.5-years from release of funding.

\*\*\* Applicant(s) must have full academic workload **before** commitment to this project to be considered for Faculty Salary Supplement.