

**SAMUEL MERRITT UNIVERSITY
POLICY REVIEW AND APPROVAL FORM**

Title of Policy: Program Completion for MSN FNP Online Students

Originator: Teri Gwin, Ellen Daroszewski

- This is a new policy.
- This is a revision of a policy current published.
- SMU Student Handbook and Catalog (page)
 - Faculty Handbook (page)
 - Faculty and Staff Handbook (page)
 - Website

Proposed Policy Statement

Policy for Completion of MSN FNP Online Coursework

In an effort to prepare students as competent providers and optimize their ability to successfully obtain board certification after graduation all MSN FNP Online program students, full-time and part-time, will be required to complete all of the requirements of the program in 10 semesters.

All leave of absences, all repeats of failed courses, all withdrawal from courses and incompletes will be counted in the 10-semester completion requirement.

Students who cannot complete their coursework by the end of 10 semesters will be withdrawn from the program. Students who are withdrawn for the inability to complete the program in the allotted timeframe may apply for readmission to the program. If students are accepted back into the program, they will have to either demonstrate the competencies for the courses that they completed before their withdrawal or will be required to retake coursework through audit or remediation. For the core FNP courses that require current knowledge within one year of taking the course, if the timeframe of readmission is beyond the one-year requirement the student will be required to retake the course through audit or remediation. The FNP Student Handbook contains the list of core FNP courses requiring current knowledge within one year.

Rationale/Justification for Policy

Currently in the online program a full time schedule is 5 semester and part time is 7 semesters. In order for critical content to be current in a student who is in the MSN FNP program it is necessary they not prolong attendance beyond 10 semesters or 3 years and one semester. This policy should be posted on the FNP website page, FNP Student handbook and referenced in the SMU Catalog.

Approval:

- Dean/Chair/Manager/NA 3/11/20
 - Faculty Organization/NA
 - Division Head/Executive Director
 - Policy Review Committee
 - President
 - Board of Regents/NA
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|-----------------------------------|----------------|
| <i>Phonda Fain</i> | Date |
| Dean/Chair/Manager | <i>3/11/20</i> |
| <i>M. Carter Deed</i> | Date |
| FO President | <i>3-11-20</i> |
| <i>Bonnie Schen, Registrar</i> | Date |
| Division Head/Executive Director | Date |
| <i>Lorraine Pettit, NPA, PA-C</i> | Date |
| EDOP for Policy Review Committee | Date |
| President | Date |
| Board of Regents | Date |

Copies of this form and final approved policy will be distributed by the appropriate Division Head/Executive Director.