**University Administrative Council**

**Goal/Objective:**

Implement a shared governance structure to ensure transparency, consultation, coordination, and collaboration in all University operations and mission-related strategic goals.

**Role and Function:**

1. Develops, monitors and implements the University Strategic Plan.
2. Reviews and recommends all new, proposed academic programming to the University President and the Board of Regents for their approval and monitors its implementation.
3. Devises appropriate University committees and makes policy and process recommendations to the University senior leadership.
4. Reviews and recommends approval for program discontinuance.
5. Represents campus stakeholders in the shared governance system.
6. Advises President and/or COO on major issues.

**Outcomes and Products:**

1. Periodically updates SWOT analysis and revisions to the University Strategic Plan.
2. Conducts SWOT analysis and environmental scan as needed.
3. Submits proposals for President’s consideration.
4. Reviews University committee charters and functions.
5. Completes projects/reports as assigned by the President or COO.
6. Ensures that a consistent, transparent and circular flow of information exists throughout all segments of the University.
7. Provides and/or participates in periodic updates to the community on issues effecting its function.

**Membership: (TBD)**

Membership of the UAC will be representative of internal University stakeholders, including representatives from all campuses. Each group\* is responsible for appointing representatives according to its own process.

**Members include:**

* President's Cabinet (all members)
* Faculty Organization\* (its President and one faculty representative from each campus) (4)
* Senior Academic Leadership Team\* representatives (2)
* Staff Council\* representatives (one from each campus) (4)
* SBA\* Representative (1)
* President’s Ambassador\* (1)
* Supervisors and Managers\* Representatives (2)
* Institutional Effectiveness Chair (1)

A term of non-PC members shall be three years; renewable for one term.

