**IRB certification requirement**
All members of the research team (principal investigator, other investigators and research personnel who are directly involved in conducting research with study participants or who are directly involved with study data during the course of research) must complete the IRB certification requirement. This can be fulfilled by providing a CITI training certificate.

**CITI training:**
Should you need to complete this training, please visit [https://about.citiprogram.org/en/homepage/](https://about.citiprogram.org/en/homepage/).
1. If you do not already have a CITI account, click on the Register button (top right side of the page) and select your Samuel Merritt University campus. Online students can choose any campus. Fresno students, please choose the Oakland campus.
2. Fill in your name and email address, using your Samuel Merritt University email.
3. Complete the user name and profile sections.
4. Select your course(s) – either Basic Biomedical or Social & Behavioral Research Basic Course.

Which course(s) should I take to fulfill this requirement?
The course(s) depend on the kind of research you are conducting. For biomedical research, complete Biomedical Research Basic Course. Biomedical research can involve studies designed to evaluate the safety, efficacy, or usefulness of an intervention and studies on normal human functioning or development.
For social, behavioral or educational research (SBER), complete Social & Behavioral Research Basic Course. SBER can involve: interviews, focus groups, surveys, studies of existing records, observation.

If you are not sure which course to take, please contact Jamie Hirota, IRB administrator, at [jhirota@samuelmerritt.edu](mailto:jhirota@samuelmerritt.edu) or 510-879-9200, x7374.

CITI certification is valid for three years.