**Fieldwork II, Sample Weekly Student Schedule**

**This sample schedule should be adjusted for each individual student’s learning pace and needs.**

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| --- | --- |
| Week 1: Orientation to the facility, the inter-professional team, and documentation method  |  |
|   | Scheduling – instruction on scheduling at site  |  |
|   | Establish weekly meeting time with supervisor Set expectations between student and fieldwork educator Observe staff with clients Familiarize with all OT equipment  |  |
|   |   |  |
| Week 2:  | Begin orientation to evaluations commonly used in facility (may have begun previous week)  |  |
|   | Orient to client safety issues - transfers, restraints, etc. (may have begun previous week)  |  |
|    | Begin client treatment with one client (or more at the discretion of the supervising therapist)  |  |
| Week 3:  | Instruction in evaluation, perform portions of evaluations with supervisor  |  |
|   | Present/report information about a client at team meeting with supervisor  |  |
|   | Discuss plan for final project with supervisor  |  |
|    | Assume no more than 25% of caseload typical of an entry level therapist at this facility  |  |
| Week 4:  | Select content and initiate client evaluation, with supervision  |  |
|   | Continue with orientation to common evaluation materials – practice time is good  |  |
|   | Observe special evaluation (i.e., kitchen or home eval)  |  |
|   |   |  |
| Week 5:   | Assume 50% of caseload typical of an entry level therapist at this facility if fieldwork educator feels students is ready.  |  |
| Week 6:  | Assume 50% of caseload typical of an entry level therapist at this facility by this week Discuss case study with supervisor  |  |
|   | Supervisor provides written midterm evaluation  |  |
|   |   |  |
| Week 7:  | Project due  |  |
|   | Present project in department in-service  |  |
|    | Continue with 50% of caseload typical of an entry level therapist at this facility  |  |
| Week 8:  | Assume 75% of caseload typical of entry level therapist at this facility Plan case study presentation  |  |
|   |   |  |
| Week 9:   | Continue 75% caseload  |  |
| Week 10:   | Assume 85-95% of caseload typical for an entry level therapist at this facility  |  |
| Week 11:  | Continue with full caseload  |  |
|    | Present case study in department in-service  |  |
| Week 12:  | Complete treatment and prepare for other therapist to assume caseload before finish  |  |
|   | Final evaluation with supervisor using AOTA fieldwork performance evaluation  |  |

Typical caseload equivalent in typical facility:

 25% = 1-2 hours of client contact per day 50% = 3 hours of client contact per day

 75% = 4-5 hours of client contact per day full = 6-7.5 hours of client contact per day