



## 2026-2027 Verification Worksheet

### V4 – Identity Verification Group

Your Free Application for Federal Aid (FAFSA) was selected for review in a process called verification. Before awarding Federal Student Aid, we must ask you to confirm the information you reported on your FAFSA. We will compare your FAFSA with the information you report on this and any other required documentation. If there are differences, your FAFSA information may need to be corrected. You and your spouse whose information was reported on the FAFSA must complete and sign this worksheet and submit it to our office to avoid any delay in processing your request for financial aid. Contact our office if you have any questions regarding this form at 510.879.9200. Upload this completed form with any required documents or send to the Financial Aid Office by email to: [finaid@samuelmerritt.edu](mailto:finaid@samuelmerritt.edu).

#### A. VERIFICATION OF IDENTITY FOR VERIFICATION TRACKING GROUPS V4 AND V5

To complete V4 or V5 identity verification, a student must present an unexpired, valid, government-issued photo identification such as a U.S. passport, a driver's license, or other state-issued ID.

- ☐ The student appeared in-person and presented acceptable identification to an institutionally authorized individual.
- ☐ The student was unable to appear in-person and appeared on a video call with institutional personnel and presented the acceptable identification to an institutionally authorized individual.
- ☐ The student was unable to appear in-person and provided the institution with a copy of the acceptable identification presented to a notary and a signed notary statement.
- ☐ The student is a confined or incarcerated individual and was verified by an authorized official at the correctional facility where the individual is confined or incarcerated.

## CERTIFICATION & SIGNATURE

Each person signing below certifies that all the information reported is complete and correct.

\_\_\_\_\_  
Print Student's Name

\_\_\_\_\_  
Student's ID Number

\_\_\_\_\_  
Student's Signature (Required)

\_\_\_\_\_  
Date

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

State of \_\_\_\_\_

\_\_\_\_\_  
City/County of

On \_\_\_\_\_, before me,

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Notary's name)

personally appeared, \_\_\_\_\_, and  
proved to me

(Printed name of signer) because of satisfactory evidence of identification

\_\_\_\_\_  
(Type of unexpired government-issued photo ID provided) to be the above-named person who  
signed the foregoing instrument.

### WITNESS my hand and official seal

\_\_\_\_\_  
(Notary signature)

\_\_\_\_\_  
(seal)

My commission expires on \_\_\_\_\_ (Date)

**FAO use only:** I certify that the copy above is a true and accurate representation of the  
student's government issued identification:

Financial Aid Staff Signature: \_\_\_\_\_

Date: \_\_\_\_\_